

HOME MAINTENANCE SCHEDULE

HERE IS AN EASY MAINTENANCE SCHEDULE TO FOLLOW:

EVERY MONTH

- Test fire/smoke alarms
- Check fire extinguishers

EVERY THREE MONTHS

- Clean range hood filters
- Clean or replace forced air HVAC filters
- Run water and flush toilets in little-used areas, like basements and guest rooms

EVERY SIX MONTHS

Interior:

- Test sump pumps and flood drains
- Vacuum lint from ducts, vents and surrounding areas of the clothes dryer
- Check dishwasher and laundry hoses for leaks
- Look for damaged or frayed electrical cords

Exterior:

- Inspect roof/gutters and downspouts for damage or signs of wear
- Make sure water is discharged away from the foundation of the home
- Look for peeling paint and caulk on the exterior of the home
- Double check that fencing around pools or hot tubs is solid and intact

ONCE A YEAR

Interior:

- Check and replace worn weather stripping
- Test the hot water heater
- Have HVAC systems cleaned and inspected
- Check basement for cracks, leaks and signs of rodents or insects

Exterior:

- Blow out and winterize yard sprinkler systems
- Have active chimneys cleaned
- Remove dead foliage and prune trees and shrubs (especially ones that could break off and damage the house, roof or nearby power lines)

FIX IMMEDIATELY

Holes in walls or roofs; pooling water in attics, bathrooms or other areas; large foundation cracks; and sparking or overly heated electrical switches or wires need immediate repair.

WHY IT'S IMPORTANT

Keeping your home in tip-top shape saves money in the long run and provides you peace of mind all year long.

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